



# Technical Director of Football

*Volunteer Committee Position Description*



## Reports To

President / Committee



## Works Closely With

Coaching Coordinators (Seniors, Juniors, MiniRoos), Lead Registrar, Gear Steward, Secretary, Newcastle Football

## PURPOSE OF THE ROLE

The Technical Director of Football (TDF) provides the footballing vision and technical leadership for our club across all age groups — from MiniRoos through to Seniors. You'll set the playing philosophy, development standards, and coaching direction that defines who we are as a football club, and directly oversee the three age-group coaching coordinators. This is currently a volunteer role, though the club recognises it may transition to a paid position as the club grows.

## KEY RESPONSIBILITIES

- Develop and champion a club-wide football philosophy and playing style across all age groups
- Directly oversee and support the three age-group coaching coordinators (Seniors, Juniors, MiniRoos) — acting as their first point of escalation for issues they cannot resolve independently
- Maintain a master register of all coaches and team managers across the club including contact details and qualifications
- Set coaching standards, development pathways, and training expectations across Seniors, Juniors, and MiniRoos
- Coordinate cross-age-group matters such as shared resources, venue conflicts, and club-wide coaching communications
- Liaise with Newcastle Football on technical development programs, coaching courses, and club development initiatives
- Oversee player development pathways and progression between age groups
- Support the recruitment and assessment of coaching staff across the club
- Attend and observe training sessions and matches to provide feedback and support to coaches
- Compile and present a consolidated football operations report to the committee at monthly meetings
- Receive confirmed ground allocations from the Secretary and work with age-group coordinators to build training schedules across all age groups
- Ensure all coaches and team managers are aware of and adhering to the club's Code of Conduct
- Lead pre-season planning, trial processes, and team formations in collaboration with coordinators in line with selection policies.

## TIME COMMITMENT

10–15 hours/month during season; 6–10 hours/month off-season



## People Management

Yes — directly oversees all three age-group coaching coordinators (Seniors, Juniors, MiniRoos)



## Budget Management

Supporting role — may advise on football operations budget

## SKILLS & EXPERIENCE (HELPFUL, NOT REQUIRED)

- Hold or willing to obtain a current volunteer Working With Children Check (WWCC) — essential
- Football Australia coaching licence (minimum C Licence; B Licence or higher preferred)
- Significant experience in football coaching, development, or technical leadership
- Strong understanding of player development principles across age groups
- Ability to inspire, mentor, and develop volunteer coaches

- Excellent communication and leadership skills
- Experience working with community or representative football is highly regarded

#### **Essential Requirements**

This role requires a current Working With Children Check (WWCC) — or willingness to obtain one prior to commencing the role. The ordinary hours of this volunteer role can include weekends and evenings.

#### **End-of-Year Handover**

At the end of each season, the outgoing role-holder is responsible for: (1) reviewing and updating this position description to ensure it reflects how the role has evolved; (2) submitting the updated PD to the Secretary prior to the AGM; (3) participating in handover with their successor — sharing key contacts, documents, passwords, and institutional knowledge to ensure continuity for the club.

#### **You'd be great for this if...**

*You're passionate about developing footballers and building a club culture that produces not just good players, but great people. You have the credentials to back your vision, the interpersonal skills to bring coaches along with you, and the patience to build something sustainable at community level.*